

# Sandon Village Design Statement Association

Secretary: Mrs Clare Rowe

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Minutes of the Sandon Village Design Statement Association held on  
Thursday 22 May 2006 at Howe Green United Reformed Church

Present: David Pearson – Chairman  
Neville Jessop – Vice Chairman  
Clare Rowe  
Cllr Dianne Neal  
Ken Wedon

Apologies for absence were received from:

Cllr Pat Nicholson  
Marjorie Ferguson

1. Apologies
2. Minutes of previous meeting  
Minutes dated 6 February 2006 were accepted and minutes dated 11 May 2006 were to be amended and signed at the next meeting.
3. Matters Arising  
There were no matters arising.
4. Photo Fun Day  
Discussions were made about the date and location of the Photo Fun day and an agreement was reached that it would be held in Sandon School Hall on Saturday 17 June 2006 or potentially Sunday 18 June 2006 should the weather for the Saturday be poor. David agreed to make the arrangements to book the hall.

Storage of the display boards and the photo's from the Photo Fun day was needed from the date of the workshop until possibly the Monday after the Village Fete (24/06/06). Clare agreed to contact the caretaker to discuss using the storeroom at the back of the Sandon Village Hall.

Clare also agreed to email Michelle at the RCCE to find out the availability of their display equipment for the above period.

It was agreed that the Photo Fun Day flyer should be printed and distributed over the weekend of 28 May 2006 with a return dated of 12 June 2006.

David issued the committee with “The Preparation” for the Fun Day which was discussed and roles and responsibilities allocated.

The committee then went on to discuss possible routes for the Fun Day. Dianne had already prepared some routes to which some amendments were made. Dianne agreed to email the committee the amended routes for further discussion before the next meeting. Volunteers from the committee would then be asked to drive/walk these routes before the next meeting to assess their suitability and how long the drives/walks would take.

Clare agreed to contact Chelmsford Borough Council to obtain firstly a large scale Ordnance Survey map of the parish along with any other important maps that could be supplied. These would then be used at the next meeting to plot the drives/walks.

5. AOB

Neville did raise an issue regarding copying Ordnance Survey maps and agreed to write to Ordnance Survey and ask for a Licence to copy.

**Next meeting to be held on Wednesday 31 May 2006 @ 8.00pm Howe Green Chapel**