

# **Sandon Village Design Statement Association**

**Secretary: Mrs Clare Rowe**

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## **Minutes of the Sandon Village Design Statement Association meeting held on Wednesday 31 January 2007 at 9 Chalklands, Howe Green**

Present: David Pearson – Chairman  
Neville Jessop - Vice-chairman  
Cllr Dianne Neal – Treasurer  
Clare Rowe – Secretary  
Marjorie Ferguson  
Ken Wedon

### **1. Apologies**

Apologies for absence were received from: Cllr Pat Nicholson

### **2. Minutes of previous meeting**

Minutes were accepted and signed by the Chairman.

### **3. Matters Arising**

There were no matters arising

### **4. Sandon History and Environment**

The committee discussed the information that had been obtained concerning the history of the parish. Important points to note were that Sandon is mentioned in the Domesday Book, Cardinal Wolsey was the Lord of the Manor at Sandon Hall and the Church Tower was built with bricks from Hampton Court Palace.

David agreed to prepare and present the history of the parish using the information that had been gathered and would circulate this information for the other members of the committee to comment on.

### **5. AOB**

#### **5.1 AGM**

It was brought to the attention of the committee that an AGM should have been called in April 2006 in line with the constitution. The committee agreed to call an AGM in April 2007.

Notification of the AGM would be displayed and advertised on the parish notice boards and the web site.

It was agreed that David would book the Howe Green chapel for 2 April 2007 @ 7.30pm

### **5.2 Reasons for delay in the minutes**

Due to the length of time since the photo fun day had elapsed Clare asked for it to be put in the minutes why the committee had been informed by Chelmsford Borough Council not to proceed at this stage with VDS process.

Derek Stebbing of Chelmsford Borough Council had informed Dianne in June 2006 that all committees in the process of preparing their VDS should hold fire. The Council were waiting for revised guidance in the form of a template from the Office of the Deputy Prime Minister. This information was expected in September 2006 but as of the date of this meeting nothing had been received.

### **5.3 Audited Accounts**

Dianne informed the committee that Audited accounts would need to be submitted at the AGM and suggested that these could be prepared by Mr B Neale, the committee agreed.